

**UNIVERSITY INSTITUTE OF HOTEL AND TOURISM MANAGEMENT  
(UIHTM)**



**Panjab University, Chandigarh**

Tel: 0172 2541969, 2534498

E-mail: [uihmt@pu.ac.in](mailto:uihmt@pu.ac.in), web: <http://uihmt.puchd.ac.in/>



Director

Ref. No. HTM/23/

Date:

**Schedule of Counselling for admission.**

Dear Candidate,

**Congratulations for qualifying PUTHAT !!**

You are welcome to Counselling at UIHTM as per the following schedule:

<b>Counselling No.</b>	<b>Detail</b>	<b>Rank</b>	<b>Time</b>
<b>First</b> 11 <sup>th</sup> July, 2023	General(Including all reserved and additional categories)	1-50 50-100 101 and above	9.30 AM 12.00 AM 2.00 PM
12 <sup>th</sup> July, 2023	Other than General(All reserved and additional categories)	All categories	9.30 AM
<b>Second</b> 17 <sup>th</sup> July,2023	a) General(Including all reserved and additional categories) b) Other than General(All reserved and Additional categories) c) General(after de-reservation)	All categories	9.30 AM 11.30AM 4.00 PM

**VENUE:** The venue for the counselling is University Institute of Hotel and Tourism Management (UIHTM), (Near ICSSR Centre), Sector -14, Panjab University, Chandigarh.

**PLEASE NOTE FOLLOWING POINTS REGARDING THE COUNSELLING AND ADMISSION SCHEDULE:**

1. You are to appear personally for the counseling.
2. Please bring original Detail Marks Certificates of Class 10<sup>th</sup>, 12<sup>th</sup> and Character Certificate from the last institute attended. **Attested photocopies of these certificates must be deposited at the time of counselling.**
3. **If you want to avail any reservation original and appropriate certificates** for claiming reservation under any category must be produced. Affidavit must also be produced wherever required as per University Norms.
4. **In case there is a gap year in your academic career**, you are required to furnish an affidavit to the effect, attested by the 1<sup>st</sup> Class Magistrate, that you were not involved in any offence/unlawful activities during the gap year/s.
5. The tentative fee for the two courses is given below: Candidates will have to deposit the requisite fee in the form of demand draft drawn in favour of **REGISTRAR, PANJAB UNIVERSITY, CHANDIGARH, PAYABLE AT CHANDIGARH.**

	<b>Course</b>	<b>Fee (in Rs.)</b>
<b>1</b>	BHMCT (Bachelor of Hotel Management and Catering Technology)	<b>61905/-</b> (Rupees sixty one thousand nine hundred five only)
<b>2</b>	BTTM (Bachelor of Tourism and Travel Management)	<b>43120/-</b> (Rupees forty three thousand one hundred twenty only)

**\*(fee is subject to change as per the decision of University)**

6. Further, you will have to deposit another Rs. 3000/- (Rupees Three Thousand Only) for Student Welfare Activities Fund in form of demand draft in favour of **DIRECTOR UIHTM, PANJAB UNIVERSITY, PAYABLE AT CHANDIGARH.**
7. **Total Fee (at Point No. 5 & Point No. 6) is to be deposited at the time of counselling and admission session.** In case, candidate wishes to take loan from the bank, an extension of 10 days for depositing fee may be granted after depositing a token amount of Rs. 5000/- (non refundable) along with an undertaking from the Parent/Guardian and production of proof thereof a loan has been applied for.

### **8. Guidelines for SC students of Punjab State only:**

**Such students shall only deposit 25% of the first semester at the time of admission with undertaking and 25% of the fee at start of second semester preferably before the date decided by competent body of the University.**

**Eligibility Criteria:**

1. The student must SC category
2. He/she belong to Punjab state
3. The annual family income equal to or less than RS. 2.50 Lac.
4. Should have free ship card or registered for free card before last date

**Following points need to be take care by SC student(S) at the time of admission or before submission of hard copies of the PMS forms:**

1. The bank account of student be in active mode. Dormant bank or parent bank account should not be used
2. Bank account number of the student must be linked with the Aadhaar Number.
3. Correct mobile number of the student be quoted and should not be used or attached with other bank account.
4. In case of merge of banks , updated/corrected IFSC code must be mentioned on the Ambedkar Portal.

**List of require documents for the PMS of Punjab state (SC students).**

1. Original Income Certificate
2. Residence Proof(i.e. Voter Card/Pan card/Ration Card/Electricity Bill/ Telephone bill etc.)
3. Self-certified photocopy of Caste Certificate.
4. Self-certified photocopy of Aadhaar Card.
5. Self-certified copy of Bank account number with IFSC Code.
6. Previous year of passing certificate or DMC
7. Undertaking/Affidavit(Format provide by the UIHTM Deptt.)

Important Note:- The SC students of Punjab state have to apply on the Dr. Ambedkar Portal([www.scholarship.punjab.gov.in](http://www.scholarship.punjab.gov.in)) for free ship Card. Thereafter, fill online Post Matric Scholarship form before due date on the above said portal, which is mandatory for all such students who wish to avail the benefit of reimbursement of claim of fee paid by them at the time of admissions in the respective academic session.

Wishing you a bright career ahead.

**Ragging is Strictly Prohibited in Panjab University**

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**Director**

Dear Candidates,

Heartiest congratulations to all of you for qualifying in the merit list of BHMCT & BTTM Course.

- 1) All the candidates seeking admission to UIHTM need to submit their duly filled admission form at the time of counselling along with relevant documents (except Sports category candidates).
- 2) Sports category candidates will submit 2 copies of their duly filled admission form along with relevant documents by hand in the UIHTM office till 03/07/2023 upto 4p.m.



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**STUDENT PERSONAL INFORMATION SHEET**

Date of Counseling		
Student name(In Block Letters)		
Gender (Please tick)	<input type="checkbox"/> Male	<input type="checkbox"/> Female <input type="checkbox"/> Transgender
Date of Birth (mm/dd/yy)		
Correspondence Address		
E-Mail Id		
Mobile No.		
State of Domicile		
Board from which 12 <sup>th</sup> Passed		
PUTHAT Roll No.		
PUTHAT Rank		
Course (Please tick)	<input type="checkbox"/> BHMCT	<input type="checkbox"/> BTM
Amount of Fees Deposited		
University receipt No./ DD Number		
Hostel Requirement (Please Tick)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Emergency Contact	Name	
	Relationship	
	Ph./Mb. No.	
<b><u>PARENTS INFO</u></b>		
<b>Father's Name</b>		
Work Address		
Contact No.	Off.	
	Mob.	
E-Mail id		
<b>Mother's Name</b>		
Permanent Address with Pin code		
Contact No.	Off.	
	Home	
	Mob.	
E-Mail id		

Paste latest  
Passport size  
photograph here

Category	
GN	
BC	
SC	
ST	
SP	
TV	
FF	
PH	
KM	
SGC	
D1	
D2	
D3	
D4	
D5	
D6	
D7	

**Declaration:-**

- This is to certify that the above given information is correct in all respects.
- I further certify that I have gone through and have understood University rules and regulation.

(Signature of Parent's/Guardian's)

(Admission Coordinator)

(Signature of the Student)



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**COUNSELLING FOR ACADEMIC SESSION 2023-24  
(Admission Slip)**

I Mr./Ms \_\_\_\_\_ PUTHAT Roll No: \_\_\_\_\_ PUTHAT Rank: \_\_\_\_\_

Category \_\_\_\_\_ Opted course: \_\_\_\_\_

Want to take admission in the first year in UIHTM, Panjab University, Chandigarh for the Academic Session 2022-23.

I am submitting the following certificates/documents Tick Marked () in the column at the time of admission:

List of enclosures:-

S.No.	List of Certificates/Documents	Documents Submitted by candidate	Submitted Documents verified by Office	Remarks if any
1.	Two Passport Size Photographs			
2.	Copy of matriculation certificate showing date of birth			
3.	Copy of 10+2 or equivalent examination detailed marks card			
4.	Copy of character certificate			
5.	Migration Certificate in Original Except CBSE,PSEB			
6.	Copy of Aadhar card			
7.	Copy of SC/ST/BC/ Certificate			
8.	Sports Graduation/Achievement Certificate			
9.	Dependent of Defence Personnel Certificate			
10.	Dependents of Terrorist Victim Certificate			
11.	Proof Of Kashmiri Migrant Certificate			
12.	Physically Handicapped Certificate			
13.	Only single girl child			
14.	Any other			

(Signature of the Candidate)

=====for office use only=====

Please tick as applicable Course: **BHMCT**

**BTTM**

Category: \_\_\_\_\_

Seat No. \_\_\_\_\_

(Authorized signatory)

Sr. No. ....

Received on .....  
Signature of Receiver.....



**PANJAB UNIVERSITY, CHANDIGARH**  
**ADMISSION FORM - ( \_\_\_\_\_ )**  
(Academic Session 2023-24)

Affix self-attested recent Photograph of 3.5 cm x 4.5 cm

Name of the Department/Centre/Institute \_\_\_\_\_ Class \_\_\_\_\_

Panjab University Registration No. /PUPIN (if \_\_\_\_\_ any)

1. Name of the \_\_\_\_\_ Candidate

2. Father's Name \_\_\_\_\_

3. Mother's Name \_\_\_\_\_

4. Guardian's Name \_\_\_\_\_

5. Date of Birth \_\_\_\_\_

6. Sex (M/F/Transgender) \_\_\_\_\_

7. Nationality \_\_\_\_\_

8. Address for Correspondence  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Permanent Address  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mobile No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

10. E-mail \_\_\_\_\_ ID

11. Entrance Test details(Roll No. .... Course ..... Marks .....)

12. Category Code(see "Instructions for the Candidates" at Sr.No. 11)

GN

13. For NRI Candidates: Passport No. \_\_\_\_\_ Valid up to \_\_\_\_\_  
Type of Visa \_\_\_\_\_ Valid up to \_\_\_\_\_

14. Are you claiming weightage for any of the following (✓if Yes)  
N.C.C.  N.S.S.  Adult Education  Youth Welfare  Passing last exam from P.U.

15. Do you belong to Economically Weaker Section? Yes/No

16. Annual Family Income from all sources ₹ \_\_\_\_\_

17. Aadhaar Card No.(optional) \_\_\_\_\_

18. Blood Group..... 19. Urban  Semi-Urban  Rural

20. Do you want to avail Tuition Fee Concession? (Yes / No)  
If yes, attach proof of 10+2 Annual Fee paid (including all charges) issued by the School.

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**DECLARATION BY THE CANDIDATE**

1. I declare that I have carefully read the instructions and state that the entries made by me in this form are correct to the best of my knowledge and nothing has been concealed. I understand that my admission is liable to be cancelled and legal action can be taken against me if there is any concealment/ misrepresentation in Admission Form or in the attached certificates/undertakings/documents etc.
2. I undertake to observe proper standards of Academic conduct.
3. I shall abide by the prescribed courses of readings and the modes of examinations, which may prevail from time to time, even though these may be at variance with those of the previous years.
4. I understand that incomplete form is liable to be rejected.
5. I shall abide by the rules and regulations as given in the Panjab University Calendars and its revisions, Handbook of Information and Rules for Admission 2023.
6. I shall faithfully carry out the instructions issued by the Chairperson of the Department, Faculty members and other University authorities from time to time.
7. I hold myself responsible for prompt payment of fees and all other dues.
8. I understand that I cannot concurrently be enrolled for more than one full-time course of studies.
9. I am fully aware that ragging is strictly prohibited/punishable under Law. If I am found guilty of indulging in or abetting ragging, I shall be liable for expulsion from the University/Hostel and punishment as per law.
10. I certify that I have no criminal background and have not been convicted under any criminal offence. Further, I undertake that no F.I.R. has been registered against me or no criminal proceedings are pending against me.
11. I undertake not to smoke and take drugs on the Campus.
12. I undertake that I will not possess/carry any lethal weapon on the University campus and if any weapon is recovered from me then I can be rusticated from the University and legal action can be taken against me.
13. I shall regularly browse the Online Notice Board of the Department for notifications related to attendance/instructions. Further, I understand that I shall be detained from appearing in the examination if my attendance is below the minimum percentage of attendance required as per the regulations of the course.

Date.....  
.....

(Full Signature of the Candidate)

**DECLARATION BY THE PARENT/GUARDIAN**

1. I certify that my son/daughter/ward is making this application with my permission. I hold myself responsible for his/her good conduct and behavior as a student of the University and for payment of all his/ her fees and dues during his / her stay in the University.
2. I am aware that monthly attendance of my son/ daughter/ward will be available at the Online Notice Board of the department and my son/daughter/ward can be detained from appearing in the examination if his/her attendance is below the minimum percentage of attendance required as per the regulations of the course.
3. I understand that in case of any concealment/misrepresentation by my son/daughter/ward in Admission Form or in the attached certificates/undertakings/documents etc., his/her admission is liable to be cancelled and legal action can be taken against him/her.

Date.....  
.....

Mobile No.....  
Parent/Guardian)  
E-mail ID.....  
.....

(Full Signature of the  
Name:

### CHECK-LIST OF DOCUMENTS ATTACHED

In addition to self-attested copies of academic certificates, the candidate should also attach self-attested copies of the documents/certificates listed below:-

- a) Certificates relevant to claim for a Reserved Category Seat (Yes/No)
- b) Character Certificate(Yes/No)
- c) No Objection Certificate from the Employer (Yes/No)
- d) Eligibility Certificate (Yes/No)
- e) Certificate in support of claim for weightage(s)(NSS, NCC, etc.) (Yes/No)
- f) Proof of 10+2 annual fee (including all charges) paid (Yes/No)
- g) Any other certificate / document\_\_\_\_\_

(Full Signature of the Candidate)

-2-

### INSTRUCTIONS FOR THE CANDIDATES

- 1) Admission Form is of four pages. Candidates are advised to ensure that they print Admission Form on both sides of the paper.
- 2) **All entries in the Admission Form must be made in the candidate's own handwriting in a clear and legible manner. INCOMPLETE FORMS SHALL BE SUMMARILY REJECTED. If any column in the form is left unfilled or form is unsigned or any information sought is incomplete or the copies of requisite certificate(s) is/are not annexed, the Admission Form will be straightway rejected and no claim will be entertained later on. If any information sought is not applicable to the candidate, the word 'N.A.' should be entered against that column.**
- 3) This form, complete in all respect, must be submitted to the concerned Teaching Department /Centre/ Institute as has been indicated in the Admission Notice of 20223-24 as well as in the Handbook of Information 2023 on or before the last date indicated at the top of admission form, even if, result of the qualifying / Entrance examination has not been declared.
- 4) All candidates will be considered for admission in General Category. The candidates interested to be considered under any other category also, must write the relevant code at Sr. No. 12 of the Admission Form. For Category Codes, see Sr. No. 11. No candidate will be considered for a category whose code has not been entered in the Admission Form, even if the candidate actually belongs to that category.
- 5) If a candidate omits/conceals/misrepresents relevant information, his/her admission is liable to be cancelled and legal action will be taken.
- 6) The format in which various certificates are to be submitted is given in the Handbook of Information 2023. Only certificates along these lines will be acceptable. Handbook of Information 2023 will be available at <http://admissions.puchd.ac.in/handbookofinformation.php>
- 7) Fees / funds and charges payable for various courses by the students shall be as prescribed by the University from time to time.
- 8) Hostel seats are limited and the same will be allotted exclusively on the basis of merit as per the quota allotted to each Department.
- 9) The filling of Admission Form in no way confirms eligibility. The admission shall be provisional throughout till the candidate's proof of eligibility is confirmed by the University authorities.

- 10) The candidates are advised to collect Acknowledgement Card, duly stamped with date and signed by the concerned official of the department.
- 11) **For filling Sr.No.12** of Admission Form use following codes (one can fill more than one Category Code):-

Category	Code
General	GN
Scheduled Castes	SC
Scheduled Tribes	ST
Backward Classes	BC
Sports*	SP
Persons with Disability	PwD
Defence	Def
Riots / Terrorist Victims	TV
Freedom Fighter	FF

Additional seats	Code
Wards of Kashmiri Displaced Persons	KDP
One Girl Child out of the Only Two Girl Children**	OGC
Youth Festival	YF
Border Area Students	BAS
Rural Area Students	RAS
Cancer, AIDS & Thalassemia Patient	CAT
Economically Weaker Section	EWS
Wards of Martyrs / Permanent disabled of Kargil War	KW
Non-Resident Indian	NRI

**Note: Addition/change in category at a later stage is not permissible under any circumstances, even if the candidate has attached the relevant certificate along with Admission Form.**

\* Candidate seeking admission under this category shall submit Admission Form along with the relevant documents to the concerned department, and also photocopy of one complete set of Admission Form, and the relevant documents, in the office of the Campus Sports, Gymnasium Building, Jawahar Lal Nehru Complex, Panjab University, on or before the last date of submission of Admission Form. If the candidate fails to submit the form in the concerned Department and in the Campus Sports, his/her candidature will be rejected. The candidates seeking admission will be asked to appear before the committee, constituted by the Vice-Chancellor, for **sports trials at Panjab University, Gymnasium Hall, Chandigarh on the date mentioned in the prospectus.** Presence of candidate on the notified date and time is **mandatory**. **No separate intimation will be sent in this regard.**

\*\* Those who can apply under this category are: Single Girl Child **OR** One Girl Child out of the only Two Girl Children. This seat shall not be available to those having three or more girl children ,or those having a male child.

**(Full Signature of the Candidate)**

